



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Jamey Tesler, Acting Secretary & CEO
Colleen Ogilvie, Acting Registrar



CJIS Instructions:

Enter Fatal Accident Notification Record (FATAL)

PLEASE NOTE: The RMV requests that this process is completed WITHIN 24 HOURS of a motor vehicle fatality.

1. Log into CJIS, click CJIS 3.0
2. Click "All Queries"
3. In the "DCJIS" section, click "FATAL"
4. ACCIDENT INFORMATION section:

Accident Information

*Agency: MASSACHUSETTS REGISTRY OF MOTOR VEHICLES (MA013015V)

*Date/Time:
*Date (MMDDCCYY) *Time (3:30 PM as 15:30)

*Location:
(*Street/Route)

MA
(*City) (*State) (*Zip Code)

*Remarks:

- a. Enter Date & Time
- b. Enter Location, including Street, City, State, and ZIP
- c. REMARKS:
 - i. This section is to be used to enter important additional information, including:
 1. Any pertinent information regarding the accident and/or the fatality.
 2. Request to NOT suspend a license, if applicable.
 3. Resubmission: If this is a resubmission to correct an error on a previous submission, please state so in the Remarks field.

(next page)

5. OPERATOR INFORMATION section:

Operator Information

*Name:
(Last Name) (First Name) (Middle Name) (Suffix)

*Date of Birth: *OLN: -- Select One -
(MMDDCCYY) (*OLN State)

*Plate No.: -- Select One -
(*Plate State)

*Deceased: -- Select One -

Name:
(Last Name) (First Name) (Middle Name) (Suffix)

Date of Birth: OLN: -- Select One -
(MMDDCCYY) (OLN State)

Plate No.: -- Select One -
(Plate State)

Deceased: -- Select One -

a. Enter the information of ALL drivers involved.

6. DECEASED INFORMATION (Including *Non-Operators*)

Deceased Information [Non Operators]

Name:
(Last Name) (First Name) (Middle Name) (Suffix)

Date of Birth:
(MMDDCCYY)

Involvement : -- Select One -

Name:
(Last Name) (First Name) (Middle Name) (Suffix)

Date of Birth:
(MMDDCCYY)

Involvement : -- Select One -

Name:
(Last Name) (First Name) (Middle Name) (Suffix)

Date of Birth:
(MMDDCCYY)

Involvement : -- Select One -

7. SUBMIT: Once submitted, Process is complete.